



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Chandra Nath Bezbaruah College,  
Bokakhat**

- Name of the Head of the institution **Dr. Surajit Dutta**
- Designation **Principal i/c**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03776295130**
- Mobile No: **9435436086**
- Registered e-mail **cnbcollege@gmail.com**
- Alternate e-mail **iqaccnbc@gmail.com**
- Address **Mridupavan Path**
- City/Town **Bokakhat**
- State/UT **Assam**
- Pin Code **785612**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Dr. Dilip Borah**
- Phone No. **03776295130**
- Alternate phone No. **9854776607**
- Mobile **9395433512**
- IQAC e-mail address **iqaccnbc@gmail.com**
- Alternate e-mail address **cnbcollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://cnbcollege.in/ssr-cnb-college/>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://cnbcollege.in/academic-calenders/>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.74</b>	<b>2022</b>	<b>11/10/2022</b>	<b>10/10/2027</b>

**6. Date of Establishment of IQAC** **02/02/2014**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>CNB College</b>	<b>Students fees waive</b>	<b>Higher education department govt. of Assam</b>	<b>2022-23</b>	<b>536932</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC No File Uploaded

**9.No. of IQAC meetings held during the year 09**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? No

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Successfully conducted environment awareness programme on 16-06-2022. Conducted birthday programme of Iron man Sarder Vallabhbai Patel by Run for Unity programme on 31-10-2022. Organized Cleanliness drive programme on 20-11-2022. Observed National Science Day 2023 and organized a workshop on Development of Interview skill at C N B college for placement among students in collaboration with Kaziranga University.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To organized departmental seminars and workshop under the guidance of IQAC	Ogranized seminar compitition among students of all departments and organized a workshop on development of interview skill
To impart knowledge among students	Power point presentation of projects and assignments were taken on project based syllabus courses.
To start add on/certificate courses	Three add on courses have been started and it is in progress
To inspire students for better opportunities	Interactive session with faculty of Kaziranga University on interview skill development was organized
To prepare for AQAR	Nil

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Chandra Nath Bezbaruah College, Bokakhat
• Name of the Head of the institution	Dr. Surajit Dutta
• Designation	Principal i/c
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• Financial Status	UGC 2f and 12(B)
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• Alternate phone No.	9854776607				
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://cnbcollege.in/ssr-cnb-college/">http://cnbcollege.in/ssr-cnb-college/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://cnbcollege.in/academic-calenders/">http://cnbcollege.in/academic-calenders/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.74	2022	11/10/2022	10/10/2027
<b>6.Date of Establishment of IQAC</b>			02/02/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
CNB College	Students fees waive	Higher education department govt. of Assam	2022-23	536932	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			09		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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To inspire students for better opportunities	Interactive session with faculty of Kaziranga University on interview skill development was organized
To prepare for AQAR	Nil
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	20/01/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
Multidisciplinary course includes Skill Enhancement courses and are introduced as per the guidelines of Dibrugarh University.	
<b>16.Academic bank of credits (ABC):</b>	
NA	
<b>17.Skill development:</b>	



<b>Skill Enhancement Courses</b>	
NSS	
Web Designing	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
NA	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
In this regards Student centric teaching-learning methodes-power point presentation, laboratory practical based teaching process, field visit and field study, survay etc. has been focused in our instution.	
<b>20.Distance education/online education:</b>	
NA	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	7
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	326
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	195

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	106
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	15
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	1429057.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	26
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and	

documented process

1.A Prospectus containing information regarding programmes and curriculum are uploaded on the website and printed for circulation. 2.Timetables are prepared in advance before each session and are posted on the college website and in front of each classroom, enabling students to attend class right from the beginning of the academic session. 3.The academic calendar prescribed by Dibrugarh University is strictly adhered to. Accordingly, the college prepares an academic calendar. The Individual department complies with the college schedule and submits its department-specific calendar, with details of (academic) activities planned for the session. 4.In each department, paper distribution is undertaken before the commencement of the session. The faculty members submit the teaching plans in advance, to which they strictly adhere. 5.Apart from classroom education, students also gain experiential learning through educational trips, lectures by eminent speakers, summer training programmes, and project work. The college also offers add-on courses for enhanced learning. 6.Sessional examinations, group discussions, seminars, quizzes, debates, assignments, etc are designed and completed keeping in mind the needs of the curriculum in general and the need of moulding the learners as human resources helpful for the nation-building process. 7.Students are mentored by the faculty in small groups to address any difficulty they may be facing academically or otherwise. 8.Parent-Teacher-Student meetings are convened both by the College and by respective teaching departments to have first-hand knowledge about the issues that beset the learners/parents and efforts are undertaken to address those issues.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

C N B College prepares its academic calendar based on the calendar of Dibrugarh University. These are included in the college prospectus and are also uploaded on the college website. It includes various timelines such as dates of beginning and end of the session, mid-semester breaks, dispersal of classes, preparatory leave, and tentative dates of practical and theory

examinations. The Dibrugarh University is the sole authority in designing the structure of the course curriculum, so the affiliating colleges have little scope in it. However, the faculty as Board member or as an invitee takes part in this reformation process. In the semester course, the University reserves the right to set questions of 80% marks in each paper in the end semester examination and the rest 20% marks are internal marks done by the Colleges. This 20% are accrued of 5% from 1st sessional, 5% from 2nd sessional examination, 5% from students' attendance and 5% from seminar / GD / assignments etc. The college ensures the effective implementation of the sessional examination marks through in-semester examinations; seminar/GD /Assignments and strict norms of students' attendance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

97

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

97

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

IQAC of C N B College organizes Gender Sensitization, Cleanliness Drive and Environmental Awareness Programmes with the help of Women's Cell and NSS as per Dibrugarh University UG Syllabus

**Professional Ethics:**

- ZC102T: Core course II: Unit5: Applied ecology
- GE IV: Environment and Public health
- SEC-I: Sericulture and Pre Harvest Technology
- SEC-II: Post Harvest Technology

**Gender:**

- ZC102T- Core Course-II: Unit2: Population, DSE Course-I
- ZD501T: Unit 3: Social and sexual behavior
- SEC-II: Unit 2: Women in Sericulture.

**Human Values:**

- NSS02: NSS in Socio Economic Development: Unit 3
- ZC102T- Core Course II: Principles of Ecology: Unit 4: Ecosystem
- ZC614T- Core Course XIV: Evolutionary Biology: Unit-5 and Unit-8
- GE IV: Environment and Public Health: Unit 5

**Environment:**

- ZC 102T- Core course II: Principles of Ecology: Unit-1: Introduction to Ecology, Unit3: Community, Unit4: Ecosystem
- ZC614T- Core Course XIV: Evolutionary Biology- Unit1
- GE-IV: Environment and Public Health: Unit I, Unit II Unit III and IV
- NSS02: NSS in Socio- Economic Development: Unit1: Environment Issues.
- Environmental Biotechnology: Unit 6: Economic and Environment.
- Unit 9: Public Participation

**Sustainability:**

- NSS01: NSS and Youth Development- Unit2
- GE IV: Environment and Public Health: Unit III- Pollution, UnitIV- Waste Management Technologies.
- SEC VI: Plant Diversity and Human Welfare-Unit 3

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>E. None of the above</b>
File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<b>Nil</b>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>326</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<b>No File Uploaded</b>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	



54

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Class XII scores are taken as the initial indicator of students' learning ability. Further judgement in subsequent years is based on academic performance, level of alertness, participation in discussions, and mid-semester evaluations. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teachers with their problems. Measures are taken accordingly to address the needs of students with different levels of competence.

Steps taken for advanced learners:

1.Encouraged to make presentations, write papers, and participate in international/national conferences/seminars/workshops 2.Given recommendation letters to pursue internships in institutions of repute 3.The stratified groups are then allotted advanced topics, assignments.

Steps taken for slow learners:

1.Slow learners are given more attention both inside and outside the class. 2.Encouraged to take part in departmental activities 3.Teachers coordinate with parents of slow learners so that their needs can be catered to. 4.Mentor-mentee interaction keeps faculty in constant touch with students 5.They are also assigned to solve the university question papers of at least the last 5-7 years examinations.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
326	20

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

C N B College enhances the learning experience of students by adopting student-centric methods like experiential learning, participative learning, and problem-solving methodologies both inside and outside the classroom.

- The students participate in extensions programs whereby they learn something.
- Department-specific activities like one-day field trips, study tours, long excursions, industrial and institutional visits are organised. 3.Group discussions, seminars, are also some of the measures to make learning student-centric.
- A few teachers have published text and reference books.
- Recognising the importance of extra skill sets, add-on courses were introduced.
- Students are encouraged to contribute to the college magazine "CNBian" and the E-magazine cnbian.org
- C N B College Student Union organizes "College Week" which is a platform to search for potent talents of the students in various aspects.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

C N B College faculty uses the latest ICT tools to enhance the conventional teaching-learning process and to make learning more

interesting and student-friendly.

- Teachers make use of ICT Tools like projectors, Digital Boards, etc regularly.
- Topics relating to the syllabus are again and again discussed and interacted in the digital classroom.
- Different methods like recitation, quiz, assignment, extempore speech, etc are used to make the process of learning interesting.
- Seminars/Workshops are arranged in the digital classroom which builds up self-confidence of the students
- Sometimes teachers used Google meet, Zoom, virtual classrooms for student teacher and gurdeant meet.
- Students are encouraged to prepare presentations, assignments, project, and field reports using MSWord, MS Powerpoint, MS Excel, and other ICT tools.
- Teachers use social media platforms like WhatsApp to connect with the students individually and collectively beyond the classroom for giving extra information and support to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
20	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
08	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
373	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

C N B College has a mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students. The evaluation blueprint has normally been earmarked by Dibrugarh University through the syllabus 80% of marks of each paper are at the disposal of the University and set in the end semester examination. The other 20% is being sessional part (This 20 marks is accrued of 5% from 1st sessional examination, 5% from 2nd sessional examination, 5% from attendance and 5% from semester/GD/assignments, etc.

- The evaluation guidelines as prescribed by the affiliating university are published in the college prospectus.
- Group discussions, home assignments, seminars are conducted as part of internal assessment.
- Home assignments are given to students.
- Sessional examinations are made on the topics taught as per the guideline of the Academic Calendar of Dibrugarh University.
- Attendance of students is strictly maintained and 5% marks of internal assessment is taken from attendance.
- Marks of sessional examinations are displayed on the Notice board and answer scripts are shown to the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The rules and regulations regarding the evaluation process are set up in the meeting of the "Board of Studies" and "Academic Council" of Dibrugarh University. These rules and regulations are circulated to all the affiliating Colleges. The principal also provides copies of resolutions to the HODs and ensures that the faculty is aware of the evaluations. The principal convenes staff meeting apprise the evaluation processes through discussion. Consequently, the faculty members also apprise the students in their respective classes. In the semester course, the University reserves the right to set questions of 80% marks in each paper in the end semester examination and the rest 20% marks are internal

marks due by the colleges. This 20% are accrued of 5% from 1st sessional examination, 5% from 2nd sessional examination, 5% from students' attendance and 5% from seminar / GD / assignments etc. The college ensures the effective implementation of the sessional examination marks through in-semester examinations; seminar/GD /Assignments and strict norms of students' attendance. The college provides scope for reevaluation of answer scripts if the students are not satisfied with the marks given to them. The process of reevaluation is time-bound and efficient. For any examination related grievances, students can take the help of the RTI Act

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities, and attitudes that students acquire during the pursuit of the B.Sc course.

The college authority and the IQAC adopt appropriate measures for the regular holding of classes, completion of syllabi, and providing adequate infrastructural facilities such as classroom and laboratory equipment, reading materials in the library, etc. The departments hold class test series, sessional examinations, seminars, group-discussions, etc. Special care is taken for disadvantaged and slow learners.

The teaching strategies of the college are structured through an academic calendar, teaching plan, and timetable i.e. the class routine. The teachers have been deputed for short-term, orientation and refresher courses for their knowledge up-gradation. The college recruits competent teachers and always tries to retain efficient teachers.

The college has the mechanism of assessing the teachers by students' feedback through some certain questionnaire set. Students are assessed through their performances in various examinations. Moreover, the talents of the students have been searched in diverse areas in the college week events.

The outcome of courses is clearly outlined during the common Orientation Day organised on the opening day of each academic session. This is further reinforced in the orientation programmes organised separately by each department. Students are provided opportunities to interact with senior students and alumni to learn about their experiences and career paths so that they are encouraged and motivated to chart out similar roadmaps for their future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

C N B College offers courses in the B.Sc. programme of Dibrugarh University. Over the duration of the programme, students acquire knowledge, skills, and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large. As per Dibrugarh University guidelines, 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination are accrued of 5% from 1st sessional examination, 5% from 2nd sessional examination, 5% from students' attendance, and 5% from seminar / GD / assignments etc. The college ensures the effective implementation of the sessional examination marks through in-semester examinations; seminar/GD/Assignments and strict norms of students' attendance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

62

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://cnbcollege.in/students-feedback-2022-23/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.25 Lakhs

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Teachers and students of the College are engaged in various extension activities including academic service. The College has adopted nine nearby secondary schools and three villages. The teachers are engaged to teach various subjects in different schools as per their requirements. Students from different schools of Bokakhat are encouraged to visit laboratories of all the departments. IQAC, Women's Cell, Environment & Climate Cell, NSS, and the individual departments of the College are involved in different awareness programmes on different issues of present-day relevance such as Blood Donation camp, Women Self employment, Science Popularization, Cleanliness Programme at Bokakhat area etc. Department of Chemistry and IQAC organizes programme to aware people against harmful amount of Arsenic in drinking water. People are also taught easy method of minimizing Arsenic in drinking water. Students and teachers of the College help the authority of Kaziranga National Park during flood time to control automobiles through the park which makes accident and destroys valuable wildlife. Students and teachers of C N B College takes part in various wildlife census of Kaziranga National park.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

<b>3.4 - Collaboration</b>	
<b>3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded
<b>3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</b>	
<b>3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>C N B College provides the latest infrastructure and facilities that contribute to the academic growth of students and faculty.</p> <p>The college offers a B.Sc. programme &amp; PGDCA under Dibrugarh University. The College has 14 Classrooms and 7 Laboratories. Computer Science, Botany, and Zoology Department have a single</p>	

Laboratory. Chemistry and Physics Department has two laboratories including Dark Room.

The college campus is Wi-Fi enable. There are 3 projectors, 20 computers available for the faculty and students.

The college has a common staff room & video conference room with 100 sitting capacity. Each department has its room and a department library.

The College has well maintained Library.

Photocopy facilities are available for faculty and students.

The college has own transformer for power supply, a 20KV power generator as an alternative source of power supply and Solar energy based light.

A sufficient number of CC Cameras have been installed to monitor the classroom and campus activity.

A 1000 litre safe drinking water project is in the College with modern purification techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has an MoU with Golaghat West Development Block, Bokakhat to use their playground. Equipment for various indoor and outdoor games are dispensed for running sports smoothly so that the students can utilize their off periods and after the class hours. For extra-curricular activities, the institution provides a Volleyball court, Kabbadi court inside the College campus. There is a facility of a gymnasium and Indoor game equipments. The College set up a Taekwondo Club for students and faculty members to train them for self defence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1429057

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library was established along with the college on 12th September 1995 and is on the 1st floor of the administrative building. Till September 2021, all the house keeping operation of library was done manually and subsequently automation of the library has been done. With the integrated library management system, the library use cloud based Koha software of B2H2 SOLUTIONS INDIA PVT LTD. The software is Maintained and installed by B2H2 SOLUTIONS INDIA PVT LTD. The Koha software based system has been used for house keeping operation including serial control and the cataloging of the books has been done in MARC 21 format. Now more organized and library webopac facilities are available for the users. Library have own website [www.cnblibrary.in](http://www.cnblibrary.in) for the all the facilities, services, library related information and some other useful information. The library also has collection of different subscribed e-journal like Pratiyogita darpan. We have registered membership of NLIST consortium.

Library is still undergoing automation process and in future we are planning to use a digital software as an institutional repository.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-**

**journals during the year (INR in Lakhs)****70730**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****12**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

C N B College ensures an extensive use of ICT resources by providing adequate access to computers and the internet to its students and faculty.

The college has 2 number of updated smart classrooms with audiovisual and Projectors facilities. It has a free Wi-Fi facility inside the campus. The institution updates its IT facilities regularly to enhance quality education through these technological tools. The students use the computers as a part of the Laboratory class and to check the information in the computer laboratory. The entire college campus including the classrooms, are under the surveillance of CCTV which are regularly maintained.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

C N B College has certain policies and procedures for the maintenance and utilization of infrastructure and facilities. College authority and Staff are responsible for decision-making for up-gradation and maintenance of these facilities.

Teachers-in charge/committee conveners/office administration gives the requirement for furniture to the Purchase committee and purchase is done after necessary review. Maintenance of the same is done annually.

The library is marked as "Silence Zone". Shelves are provided outside the library for keeping personal belongings/bags, which are looked after by library staff. Library hours are fixed for all members and books are issued on production of valid library/ID cards for a limited period.

All laboratories are maintained by the laboratory staff. Daily cleaning/dusting of all equipment is done. Laboratory/biological wastes are managed as per government norms.

Safety measures and important instructions about the use of equipment inside the laboratories are displayed. Fire extinguishers are placed outside laboratories for an emergency.

**Support Facilities:**

The College canteen caters hygienic food to staff and students.

To safeguard college property and to maintain discipline on campus Disciplinary Committee are displayed on the college website. Codes of conduct are also displayed on the website and at the entry gate.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
0	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

30

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

04

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

C N B College has a committed Students' Union Body. Every year the Students' Union Body election is held as per the recommendations of the Lyngdoh Committee under the supervision of a Returning Officer appointed by the College Authority. President, Vice President, General Secretary, Assistant General Secretary, magazine Secretary (English & Assamese section), Indoor and Outdoor Games Secretary, Debating& Symposium Secretary, Girls' Common Room Secretary, and Social Service Secretary are elected through this process. Class representatives from every class are selected by the students of the respective class.

The members of the Students' Union provide active assistance and guidance to the candidates and their parents during the admissions each year. The Students' Union Body organizes Freshmen Social, Teacher's day, College Week, Saraswati Puja, National Science Day, All Assam Debating Competition and other cultural programmes.

Besides representation in the Students' Union Body, students of the College play an active role in various committees like the IQAC, NSS, Students' Welfare and Grievance Redressal Cell, Canteen Monitoring Committee, Electoral Literacy Club, and Committee for Monitoring Sexual Harassment in Workplace.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

C N B College has a Alumni Association known as "Alumni Association of CNB College (AACC)" established in 2013 with registration Draft\_RFS-RS/2021/02672 (Govt. of Assam). It meets

periodically to discuss the ways and means to improve the academic environment of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

C N B College has a clearly defined organizational structure for optimum and effective decision-making and its implementation by Vision, Mission, Goals and Objectives of the institution.

The Principal of the College as head of the management designs and executes the academic and administrative policy and acts as the architect of the infrastructure development. The College Governing Body makes and designs the management policy. The Principal/Secretary of the college implements the policy so designed with the active cooperation of the faculty members of the college. The Principal of the college prepares all its plans and policies with the consultation of the Governing Body, IQAC, and other committees.

The Governing Body is a liaison between Management and the Institution which oversees and ensures all necessary infrastructural and other developmental activities. The Governing Body includes Affiliating University and Guardian member nominees and Academicians. It also has the Principal as the Member Secretary and two senior faculty representatives.



The college authority manages to involve every member of the college fraternity in the academic and curricular works of the College in addition to their rendering normal services by incorporating them into various committees constituted in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

C N B College decentralizes power and several committees have been constituted with faculty members for overall management. The College fosters and promotes the participating management. The Governing Body is the highest decision-making authority with the Principal as the Secretary. There are several subcommittees to run the administration formed by the Governing Body.

These sub-committees are

1. IQAC
2. Teachers' Unit
3. Students' Union Body
4. Feedback Monitoring Committee
5. Research Advisory Committee
6. Alumni Organizing Committee
7. Health and Hygiene Committee
8. Seminar Arrangement Committee
9. Career Guidance and Placement Cell
10. Rhino Nature's Cell.
11. Anti-Ragging and Disciplinary Committee

- 12.Students' Welfare and Grievance Redressal Cell
- 13.Anti Tobacco Squad
- 14.College Website monitoring Committee
- 15.Library Management Committee
- 16.Building/Construction Committee
- 17.Purchase Committee 18.Publication Cell
- 19.Sports Cell
- 20.Cultural Cell
- 21.Green Audit Committee
- 22.Power Audit Committee
- 23.Canteen Monitoring Committee
- 24.Committee for AISHE
- 25.Women's Cell
- 26.Environment and Climate Cell
- 27.Electoral Literacy Club
- 28.Museum Management Committee
- 29.Committee for Monitoring Sexual Harassment in Workplace
- 30.Red Ribbon Cell
- 31.Minority Cell
- 32.OBC Cell 33.SC/ST Cell
- 34.Beautification and Plantation Committee
- 35.Committee to monitor adherence to the Code of Conduct

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

C N B College has a perspective plan for the development activities of the college and its stakeholders. To achieve excellence the College has opened new avenues of knowledge by introducing new courses with a student benefit need-based curriculum that will facilitate ample employment opportunities for the students. The College has a number of committees for further academic and infrastructure development.

1. Teaching and learning development using advanced technology
2. Infrastructure facilities development with the help of UGC/RUSA/Local Industry.
3. Purchase of more books and journals for teachers and students.
4. Research and Development
5. Community Engagement
6. Industry Interaction
7. Faculty development in the College.
8. MoU for different activities with secondary schools and adaptation of villages.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of C N B College reflects its democratic character. The overall supervision of administration and the regulation of finances of the college rests with the Governing

Body, whose authority is vested in it by the statutes and ordinances of the Dibrugarh University and Govt. of Assam. The administration and execution of everyday functions lie in the charge of the Principal. The functions of the Principal in turn are supported by the faculty and the non-teaching staff. The Internal Quality Assurance Cell also collaborates with the Principal in ensuring a quality teaching and learning environment in the college.

The Governing Body under the leadership of the Chairperson gives direction to the administration and decision-making, finances and regulation, purchases and development, and quality assurance of the College. The Governing Body also appoints the Vice Principal and the Head of the Departments as per recommendation of the Principal.

The Principal, as the chief administrator of the college, supervises and manages the overall functioning of the college.

The library is headed by the Librarian who supervises the library assistants and attendants in maintaining the upkeep of the library. The librarian also works with the Library Committee in upgrading the academic resources and facilities in the library.

The IQAC of the College plays a key role in assessing and assuring quality in the teaching-learning and evaluation process. Various skill-based and quality events are also conducted by the College under the aegis of IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

C N B College always endeavours for several policies that support the welfare of the teaching and nonteaching staff.

1. C N B College provides a healthy and clean work environment conducive to enhancing productivity at work.
2. Promotes research activities by encouraging the faculty members to carry out research work and run projects like MRP etc.
3. Encourages the faculty members to participate in faculty improvement programmes like Refresher Courses, Orientation Programmes, FDP, and Short Term Courses.
4. The Women's Cell is encouraged to undertake extension activities.
5. The college organises health camps to provide free health check-ups and instill awareness about important health issues such as cardiac wellness, women's health, and mental wellbeing.
6. The College encourages faculty, staff, and students for co-curricular, extracurricular, community development, and social work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance appraisal system for teaching staff at C N B College is governed by UGC-Career Advancement Scheme (CAS) guidelines.

Appraisal for teaching staff is based on the Performance-Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking promotion. The PBAS proforma details individual teachers' teaching learning and evaluation-related activities; research and academic contributions; administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC-CAS guidelines. The appraisal/selection committee, appointed by the Principal, in coordination with IQAC scrutinises the proforma based on the UGC-CAS guidelines and recommends the same for promotion.

Appraisal for non-teaching staff is based on the Assam State Government Employee's service rule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

C N B College conducts internal audits regularly. The College maintain Acquaintance Register, Cashbook, ledger book, pasting files, utilization certificate wherever necessary, salary statement of staff, record of deductions of PF/GPF etc.

The College has applied for the audit of the General fund through Assam state Government Audit department time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

CNB College has well-strategized resources mobilization policy and are mobilized from the following resources:

- Charges from Research Grant.
- By providing venue for various governmental and non-governmental bodies to conduct activities.
- Through Canteen.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC the advisory and evaluative body was instituted in the year 2014, as per NAAC guideline to enhance quality. IQAC was successful in implementing and introducing several curricular, co-curricular and extracurricular activities.

IQAC obtained feedback from all stakeholders that include students, alumni, and staff on a structured questionnaire on teachers, infrastructure, library, teaching-learning, and evaluation and other facilities provided by the institution. Significant contributions of IQAC:

1. Improved teaching-learning and evaluation process
2. Effective delivery of curriculum and enhanced usage of ICT tools
3. Organizing training programme/ lectures/environment awareness programme/speech competition/seminar competition etc.
4. Recognizing and felicitating distinguished alumni.
5. LCD projectors and smartboards in classrooms
6. Appropriateness of support provided to students
7. Organizing bird watching programme
8. Incorporating suggestions provided by the honorable advisers of IQAC.
9. IQAC initiated the Academic and Administrative Audit (AAA).
10. IQAC organizes activities at adopted schools and villages.
11. IQAC initiates for MoU with different institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The IQAC strives constantly with following functions in accordance with the guidelines of NAAC: Development and Application of Quality benchmarks, Parameters for various academic and Administrative activities.
2. Play role in creation of a learner-centric environment conducive to quality education and faculty maturation.
3. Development of the mentoring system to promotes interaction between the student and the faculty members.
4. Organization of inter and intra institutional communications.
5. Preparation of Annual Quality Assurance Report(AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

C N B College has initiated various measures to promote gender equality and the practice of dignity, equality, and rights of individuals. Committees like Women Cell, Committee for Monitoring Sexual Harassment in Workplace, Anti-Ragging and Disciplinary Committee, Students' Welfare and Grievance Redressal Cell are there to monitor and to prevent and prohibit any discrimination or harassment. The institution provides co-education and female representation in concerned areas is high.

**Facilities and provisions for the safety and well-being of women**

- Separate and well furnished Common Room for Girls.
- Safe campus inside strong Boundary Wall.
- CCTV cameras are installed at strategic locations for continuous surveillance of the premises
- Emergency phone numbers are displayed inside the College campus.
- Sanitary napkin vending machine at girls' common room
- Incinerator for Sanitary napkin disposing purpose.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Liquid waste management:**

1. Effluent from Chemistry department has been damped in a safety tank.
2. Effluent from Zoology and Botany have been disposed in a separate safety tank.
3. Colleges dependent on Bokakhat Municipality Board for collecting E-waste and disposals.
4. College has a good drainage system.

**Solid Waste:**

1. For non biodegradable wastes college has setup a Concrete tank in the college campus.
2. Though the campus is a plastic free zone, but single use plastics accumulated in four dustbins placed in separate places in the college campus.
3. For waste like sanitary napkin a machine is installed in the girls common room.

**Canteen Waste:**

1. Canteen authority is instructed to use biodegradable plate and cups as per requirement. The discarded biodegradable wastes are decomposed in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 441 529 506">File Description</th> <th data-bbox="529 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 529 607">Geo tagged photographs / videos of the facilities</td> <td data-bbox="529 506 1436 607" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 607 529 678">Any other relevant information</td> <td data-bbox="529 607 1436 678" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	
File Description	Documents						
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant information	<a href="#">View File</a>						
<b>7.1.5 - Green campus initiatives include</b>							
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>B. Any 3 of the above</b>						
<table border="1"> <thead> <tr> <th data-bbox="86 1180 529 1245">File Description</th> <th data-bbox="529 1180 1436 1245">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1245 529 1346">Geo tagged photos / videos of the facilities</td> <td data-bbox="529 1245 1436 1346" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1346 529 1417">Any other relevant documents</td> <td data-bbox="529 1346 1436 1417" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>	Any other relevant documents	<b>No File Uploaded</b>	
File Description	Documents						
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>						
Any other relevant documents	<b>No File Uploaded</b>						
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>							
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>						

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>C N B College has initiated several steps to make the College an inclusive campus. The students belong to different communities which creates a colorful culture. The College tries to reflect the culture of each ethnic group in the annual functions organized in the College. With the help of NSS students members of the college</p>
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and with group in charge Mr. Phulgum Chetia a cleanliness drive was done near the elephant corridors of Panbari Reserved Forest, Kaziranga National Park

Teachers adopt a bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance.

The College promotes several financial assistance/scholarships provided by the Government of India, state governments, and local agencies.

The College provides financial assistance to employee, student, and Alumni for medical treatment by generating instant funds.

The College organizes awareness camps on socio-cultural development at adopted villages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

C N B College organises activities to inculcate constitutional obligations and patriotism among students and staff.

To promote a sustainable environment, Swachha Bharat campaigns and Tree Plantation drives are organised.

C N B College organize training programme on bird watching on 03-06-2022 as a wild life conservation drive.

C N B College preserves the sovereign and democratic values of our nation by commemorating Independence Day and Republic Day annually. C N B organized an workshop on 21-03-2023 in development of interview skills for placement among students of 6th semester by Kaziranga University.

Electoral Literacy Club of the College organizes Awareness Programmes at college to create awareness of youth towards their constitutional rights and duties.

C N B College facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

Legal rights awareness programmes are organised to spread awareness among students of their constitutional rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded



7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

C N B College celebrates national and international commemorative days to inculcate constitutional responsibilities among the students and staff.

- Independence Day and Republic Day are celebrated in the college by hoisting the Indian National Flag.
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and the tradition of well-being continuing for thousands of years in India.
- International Women's day is celebrated on 8th June every year.
- National Science day is celebrated on 28th February every year.
- World Environment Day is observed every year on 5th June. Various competitions like poster making, slogan writing, essay writing, etc. are organized on this occasion.
- The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets.
- Bishnu Rabha Divas is observed on 20th June Every year.
- College has celebrated birthday of Iron man Sarder Ballav Bhai Patel with a programme of Run for Unity on 31st-10-2022 from 7:30 AM.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution adopts a number of good practices among which the two best practices were:

1. The use of ICT: The institution has introduce ICT for

regular operations in academic as well as administrative purpose for smart building management system and audio visual processing as well as for broadcasting.

2. Awards to students: To create an atmosphere of healthy competition among students. The college also offers cash awards to meritorious student as best graduate funded by the family of Late N.M. Hazarika.
3. Apart from these college also encourage the best wall magazine prize among the departments participated in wall magazine competition held in college establishment day "12th September" every year.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College came into existence in 1995 from its establishment. Our mission and vision motivates us to always work with dedication. The College provides ample opportunities to the students from different strata to mingle together in academic as well as cultural, sports and other extra-curricular activities organized through different societies and clubs of the college. Societies and clubs like the Eco-Club, NSS etc. help in inculcating the spirit of mutual work and social responsibility. The College works towards empowering of women by Women Cell. The Rhino Nature's Cell promotes nature care and environmental awareness.

The College promotes a holistic teaching-learning environment and it encourages the faculty and the students to actively participate in academic work. The faculty and students are well facilitated by our infrastructural facilities including fully functional computer labs, well-stocked computerized library, an audio-visual room with multi-media facility and two separate digital classrooms.

The College emphasizes in vision to bring light to the lives of the underprivileged people of its adopted villages Kolakhowa, Bohikhowa village no.2. During its various outreach activities the

faculty has taken the initiative to arrange special classes of several schools so as to make the students excel and become curious towards science education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

To sign MoU with different organization for academic cooperation.

To open certificate course in Mathematics for the student of C N B college as well as for nearby colleges.

To encourage the faculty members to publish research papers in UGC CARE and Scopus indexed journals.

To encourage the backward classes of students to pursue higher education and technical education.